



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON FORT BUCHANAN
FORT BUCHANAN, PUERTO RICO 00934-3400

REPLY TO
ATTENTION OF:


SOFB-CO

23 AUG 2004

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Post Exchange Visitors Pass for Visiting Family Members, Policy Memorandum AAFES-1

1. REFERENCE: Army Regulation 60-10, Army and Air Force Exchange Service (AAFES) General Policies, Chapter 2-6, paragraph 9-b, 17 Jun 88.
2. PURPOSE: To establish an AAFES access policy for visitors of authorized patrons.
3. APPLICABILITY: This policy applies to all Fort Buchanan authorized patrons and visitors.
4. PROCEDURE: Authorized AAFES users may be accompanied by no more than two visitors at any given time while using the Post Exchange facilities. In accordance with AR 60-10, all sponsors will provide the following information which will be maintained in a log by the AAFES manager:
 - a. Visitors names(s).
 - b. Authorized patron's name, rank/grade/and unit.
 - c. Patrons signature certifying that visitors will purchase no merchandise or service other than from the food court.
5. All AAFES patrons are responsible and will be made accountable for the action of their visitors.


STEPHEN M. ACKMAN
Colonel, FA
Commanding

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